

COMMENCEMENT OF NEW SEMESTER – 2022/23 ACADEMIC YEAR

REGISTRATION PROCEDURE

STAGE 1: PAY YOUR FEES AND SHOW PROOF OF PAYMENT TO FINANCE OFFICE (GROUND FLOOR BLOCK 'C')

STAGE 2: THE FINANCE OFFICE WILL ISSUE YOU WITH A CHIT TO BE FILLED IN

STAGE 3: FINANCE OFFICE WILL ACKNOWLEDGE RECEIPT OF AMOUNT OF FEES PAID AND ENDORSE THE CHIT

STAGE 4: SEND THE FILLED IN AND ENDORSED CHIT/FORM TO YOUR FACULTY.

LOCATION OF SCHOOLS & FACULTIES

1. **SCHOOL OF NURSING** – GROUND FLOOR, BLOCK 'D'
2. **SCHOOL OF COMMUNICATION STUDIES** - FOURTH FLOOR, BLOCK 'D'
3. **SCHOOL OF BUSINESS** – SECOND FLOOR, BLOCK 'C'
4. **SCHOOL OF COMPUTING AND TECHNOLOGY** – THIRD FLOOR, BLOCK 'B' (BEHIND BLOCK 'A')
5. **FACULTY OF HUMANITIES AND SOCIAL SCIENCES** – GROUND FLOOR, ACADEMIC BLOCK
6. **FACULTY OF LAW** – FOURTH FLOOR, BLOCK 'B'(BEHIND BLOCK 'A')
7. **SCHOOL OF RESEARCH & GRADUATE STUDIES** – GREEN GATE
8. **MUSIC DEPARTMENT** – HAATSO CAMPUS